

To the LEAD coordinator:

Thank you for taking on a crucial role, and hopefully a highly enjoyable one: helping tomorrow's leaders prepare for their journey to influence their generation on Jesus' behalf.

Here are a couple notes you may find helpful:

1. LEADs need to bring a sturdy backpack to carry all their stuff. As they learn more and more to plan ahead, they will need to carry things like athletic shoes, changes of clothes, bathing suit, towel, etc. in addition to their Bible, LEAD notebook and pens. They also need to bring athletic clothes, athletic shoes, and a bathing suit in addition to normal camp things.
2. LEAD can become a very busy program, especially toward the end of the first week. Leave the unplanned Cabin Times as time for them to work and rest. Another option is to make the Evening Activity optional for them to give them time to rest, be alone and/or work. They should join the songfest, singing and/or message after the activity, however. Highlight to them that Flex Time is another time they can get a moment of rest, time alone and/or work. There will also be some time during the weekend for these things. Assure them also that the second week is more observing and practicing leadership, and less hands on work. Finally, a LEAD Leisure might be offered as an activity, though this is the least preferable of the options, as it limits their opportunities to observe and practice leading. It is more preferable to help them learn how to use time *intentionally*, since Intentionality is one of the core characteristics of a Great Leader.
3. The LEADs' Morning Watch (MW) guide and Bible Exploration (B-ex) notes should be in their binders. They also have a 3-hole notebook that can be kept in their binders for journaling during MW. Ideally they only need their binder (with notebook inside), Bible and pen for MW and for B-ex. When they leave camp, they will have started a spiritual journal - and hopefully a habit of morning Bible reading - that they can continue throughout a lifetime. They will learn a journaling technique on Monday during B-ex.
4. Review each lesson plan well ahead of time and make sure you are familiar with it, prepared for it, and have resolved any questions that came up while you prepared. Also, some lessons take coordination with various other people on staff. Make sure this coordination is done well in advance.
5. Look at the next few days on the syllabus to make sure you are coordinating with the appropriate people. Some of these are:
 - a. Kitchen - food requisition for Solitude exercise
 - b. Scheduling and Counseling staff for Cookouts the second week
 - c. Counseling staff (and maybe Program staff) for Evening activities the second week
6. Start thinking well ahead of time what sort of memento you will want to give the girls at the end of LEAD. See Foundations of Leadership, Part 3 for more details. You may want to enlist help finding and/or making these.
7. Look at the Christian Leader Paradox lesson for prep as well. It calls for one pair of socks for each LEAD. Recommend buying in bulk on a previous day off, far enough in advance to label the socks. What design or color(s) is up to you, but memorable would be good.
8. You may need to drop out lessons because of events or schedule changes, etc. All lessons are full of good info that your LEADs may not get elsewhere, so do what you can to NOT drop classes. However, if you must, these are the essential lessons (DO NOT DROP these).
 - a. Foundations of Leadership, Parts 1-3

- b. Relationship with God, Parts 1 & 2
 - c. Testimony Writing
 - d. Personal Bible study, Part 1
 - e. Presenting Jesus
 - f. Catchy vs. character, Parts 1-2
9. **ACTIVITIES:** The first week, the LEAD's will work on their own skills during their 2 activities. The second week, they have the option to assist 1 activity and to participate in 1 activity. If there are LEADs who want to both keep working toward their achievement levels but also want to do some leading, work it out with them. Especially if they are the more motivated LEADs, try to help them do both. Situations may vary beyond what can be addressed here, so discuss the situation with camp's leadership to come up with the best options together and in coordination with other staff. If LEADs choose to assist, there are additional evaluation forms for the activity instructors to fill out.
10. Whenever you print out handouts, etc., punch three holes in them for LEADs to put in their binders.
11. The best way to make sure you have all the material for each lesson is to print out every file that begins with the same name, then copy what you need for each LEAD, or for groups, etc. Some or all of this may be done for you and be in your LEAD coordinator binder.

Materials needed:

- Binder, with appropriate material
- Dividers
- Pen/pencils
- Spiral notebook with 3 holes that can be put in their binders
- Paperclips for spiral notebooks
- Mementos for each LEAD (See 6. above)
- Newsprint or white board & pens
- Potentially a place to meet outside
- Various materials for each lesson (emery boards, socks, pennies, to name a few: plan ahead!)